

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, AUGUST 15, 2011

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:02 P.M. with President Wilbur Wolf, Jr., presiding. Six (6) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; Terry Lopp, Treasurer; David Gutshall; and Richard Norris.

Kingsley Blasco, William Piper, and Richard Roush were absent.

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; and Brenda Line, Board Minutes.

EXECUTIVE SESSION

The members of the Board of School Directors met in Executive Session from 7:39 P.M. to 8:00 P.M. to address legal and personnel issues.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. PRAYER

Director Lopp offered a prayer.

IV. APPROVAL OF THE AUGUST 1, 2011 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES AND THE AUGUST 1, 2011 REGULAR BOARD MEETING MINUTES.

Motion by Barrick, seconded by Norris for approval of the August 1, 2011 Committee of the Whole of the Board Meeting Minutes and the August 1, 2011 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

No reports were offered.

VI. TREASURER'S REPORT (Balances as of July 31, 2011)

General Fund	\$ 7,260,635.92
Cafeteria Fund	\$ 70,359.49
Student Activity Fund	\$ 171,674.55
Capital Projects	\$ 1,914,715.15
Newville Projects	\$ 1,132,304.14

Motion by Lopp, seconded by Barrick for acceptance of the Treasurer's Report.
Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf.
Motion carried unanimously.

VII. PAYMENT OF BILLS

General Fund	\$ 459,592.81	Checks #63088-63130, #7311111-7311113, and D0000007-D0000012
Cafeteria Fund	\$ 23,552.36	Checks #5474-5481
Miscellaneous Fund	\$ 353.02	Checks #12783-12785
Newville Project	\$ <u>1,900.00</u>	Check #183
Total	\$ 485,398.19	

Motion by Lopp, seconded by Barrick for approval of General Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, and Newville Project payments of bills as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf.
Motion carried unanimously.

VIII. READING OF CORRESPONDENCE

The Superintendent has received a letter from **Ms. Michelle Troutman**, Pennsylvania Department of Agriculture, Bureau of Food Distribution, indicating that the Department has reviewed the single audit report for the Big Spring School District for the year ended June 30, 2009. The review includes the Schedule of Expenditures of Federal Awards (SEFA) and, if applicable, any findings related to the USDA commodity program, recommendations and corrective-action plans, and any related comments. The review indicated the District's SEFA was acceptable.

A copy of Ms. Troutman's letter was included with the agenda.

IX. RECOGNITION OF VISITORS

Linda Bowles, Ken Fisher, and April Messenger.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

X. PUBLIC COMMENT PERIOD

No public comment was offered.

XI. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XII. OLD BUSINESS

There was no old business.

(NOTE: The Board addressed
XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-8,
following Item A-8.)

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

1. Additional Per Diem Substitute Teachers

(ACTION ITEM)

Anna Kinard	Elementary K-6/Spanish/Reading
Courtney Mayberry	Early Childhood N-3

The administration recommended that the Board of School Directors approve the addition of Anna Kinard to the 2011-2012 per diem substitute teacher list as presented.

- (ACTION ITEM)**
2. **Ms. Janelle Boldosser**, life skills support aide at Oak Flat Elementary School, submitted her letter of resignation, retroactive to August 12, 2011.

A copy of Ms. Boldosser's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. Boldosser's resignation as learning support aide at Oak Flat, retroactive to August 12, 2011.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

3. Approval of Child-Rearing Leave for Heather Shepard (ACTION ITEM)

Mrs. Heather Shepard, Kindergarten Teacher at Oak Flat Elementary School, requested leave of absence under the Family & Medical Leave Act from approximately October 11, 2011, through approximately December 16, 2011. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Shepard's letter was included with the agenda.

The administration recommended that the Board of School Directors approve Mrs. Shepard's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately October 11, 2011 through approximately December 16, 2011.

4. Ms. Megan Frantz learning support teacher at Newville Elementary School, requested two days of leave without pay for September 30, 2011 and October 3, 2011. (ACTION ITEM)

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommended that the Board of School Directors approve Ms. Frantz's request for two days leave without pay as presented.

5. Student Assistance Coordinator (ACTION ITEM)

The individual whose name is listed below is recommended to serve as Student Assistance Coordinator for the 2011-2012 school year.

Sherri Webber-Mains/High School Guidance Counselor

The administration recommended that the Board of School Directors approve the appointment of Sherri Webber-Mains as presented.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

6. Student Council Advisors

(ACTION ITEM)

Mr. Steven Smith, High School Principal, recommended the individuals listed to serve as High School Student Council Co-Advisors for the 2011-2012 school year.

**Lauren Hetrick
Mallory Cohick**

The administration recommended that the Board of School Directors approve the recommendations of the above-listed individuals as High School Student Council Co-Advisors for the 2011-2012 school year.

7. National Honor Society Advisors

(ACTION ITEM)

Mr. Steven Smith, High School Principal, recommended the individuals listed to serve as High School National Honor Society Co-Advisors for the 2011-2012 school year.

**Abby Leonard
Sherisa Nailor**

The administration recommended that the Board of School Directors approve the recommendations of the above-listed individuals as High School National Honor Society Co-Advisors for the 2011-2012 school year.

(ACTION ITEM)

- 8. Ms. Jillian Schreffler** submitted her letter of resignation as a sixth grade learning support teacher at the middle school, effective August 19, 2011.

A copy of Ms. Shreffler's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. Shreffler's resignation as sixth grade learning support teacher at the middle school, effective August 19, 2011.

VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Barrick, seconded by Norris to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-8, as outlined and recommended above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Daryl Balseiro	\$ 1,800.00
Barbara Dellinger	\$ 2,322.00
Keith Lavala	\$ 1,161.00
Tyler Henry	\$ 1,113.00
Keith Lavala	\$ 1,161.00
Nicholas Losiewski	\$ 1,161.00
Ashley Oldham	\$ 2,322.00
Sherisa Nailor	\$ 1,200.00
Kevin Roberts	\$ 2,400.00
Erin Zinn	<u>\$ 1,161.00</u>
Total	\$15,801.00

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above.

In response to a question from Director Norris Mr. Fry indicated that he would investigate and report to the Board with regard to the reason that Keith Lavala's name appears on this list twice.

Roll call vote on the motion by Barrick and second by Lopp to approve the recommendation as outlined above: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**(NOTE: The Board addressed XIII., NEW BUSINESS,
Items C and D, following Item D.)**

C. Tuition Exemption Student

(ACTION ITEM)

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, The administration recommended granting tuition exemption to the following students for the 2011-2012 school year.

Gwyneth Ryan	Kindergarten
Quincey Myers	Grade 6

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

D. Tuition Exemption for Non-Resident Student

(ACTION ITEM)

Miss Molly Elvin, Big Spring High School senior, requested to complete her senior year at Big Spring High School as per the conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

Molly Elvin Grade 12

The administration recommended that the Board of School Directors approve Miss Elvin's request for a tuition exemption for the 2011-2012 school year, as per the conditions outlined in Board Policy 202.3.

VOTE ON XIII., NEW BUSINESS, ITEMS C AND D

Motion by Barrick, seconded by Lopp to combine and approve XIII., NEW BUSINESS, Items C and D, as outlined and recommended above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

E. Planned Course Adoption

(ACTION ITEM)

Listed below are completed planned courses for board approval.

Keyboarding/Computers (Grades 6 & 7)
Computers (Grade 8)
French Level I
French Level II
French Level III

The administration recommended the Board of School Directors approve the planned courses as presented.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above.

In response to a question from Director Barrick, Mr. Fry indicated that the first two courses are offered at the middle school and the last three courses are offered at the high school.

Roll call vote on the motion by Barrick and second by Lopp to approve the recommendation as outlined above: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

F. Job Descriptions

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, developed the job descriptions listed below. A copy of the job descriptions was included with the agenda.

**Administrative Assistant for Special Services
Secretary for School Psychologists and School Social
Worker
Clerical Aide for Special Education**

The administration recommended that the Board of School Directors approve the updated job descriptions as presented.

Mr. Fry clarified that these are secretarial positions in support of the special education department.

Motion by Lopp, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**(NOTE: The Board addressed XIII., NEW BUSINESS,
Items G and H, following Item H.)**

G. Newville Elementary School PTO Fundraisers

(ACTION ITEM)

The Newville Elementary School Parent Teacher Organization requested permission to conduct the fundraisers listed below during the 2011-2012 school term.

**Wolfgang Candy Fundraiser (Fall)
Gertrude Hawk Chocolates (Spring)**

The administration recommended that the Board of School Directors approve the Newville Elementary Parent Teacher Organization's request to conduct the fundraisers listed above during the 2011-2012 school term.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

H. 2011-2012 Band Booster's Fundraisers

(ACTION ITEM)

The Band Boosters are requesting permission to conduct the fundraisers listed below during the 2011-2012 school term.

**Yankee Candles
USSBA Band Festival
Christmas Wreaths
Little Caesar's Pizza
Sub/Pretzel Sale
Chicken BBQ**

The administration recommended that the Board of School Directors approve the Band Booster's request to conduct the fundraisers listed above during the 2011-2012 school term.

VOTE ON XIII., NEW BUSINESS, ITEMS G AND H

Motion by Barrick, seconded by Lopp to combine and approve XIII., NEW BUSINESS, Items G and H, as outlined and recommended above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

I. 2011-2012 Bus Drivers

(ACTION ITEM)

Mr. Richard Deitch, bus contractor, has submitted a list of bus drivers for the 2011-2012 school term. A copy of the list of drivers was included with the agenda.

The administration recommended that the Board of School Directors acknowledge receipt of the 2011-2012 bus driver list prepared by Mr. Deitch as presented

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above and accept the 2011-2012 bus driver list. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

(ACTION ITEM)

J. Memorandum of Understanding West Pennsboro Township Municipal Authority

West Pennsboro Township has proposed a Memorandum of Understanding (MOU) regarding Plainfield Elementary School sewerage services. A copy of the MOU was included with the agenda.

The administration recommended that the Board of School Directors approve the MOU as presented.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

K. Memorandum of Understanding

(ACTION ITEM)

The Newville Police Department submitted an updated Memorandum of Understanding (MOU) with the Borough of Newville Police Department. The updated MOU was included with the agenda.

The administration recommended that the Board of School Directors approve the MOU with the Newville Police Department as presented.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

L. Year-End Financial Statements

(ACTION ITEM)

The Big Spring School District has received copies of the year-end financial statements from the organizations listed and copies of the statements are included with the agenda.

**Wrestling Association
Band Booster Association
Athletic Booster Association**

The administration recommended that the Board of School Directors accept the financial statements as presented.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

M. Newville Elementary Project PLANCON Parts H & K Approval

(ACTION ITEM)

As part of the Newville Elementary School Project the District has filed selected portions of the PlanCon process. In order to acknowledge the refunding of the 2005 GO bonds that were included with the 2010A Series bonds, we must file two more PLANCON parts: 1) PLANCON **Part H**, Project Financing, is required for each financing source used to finance a project and 2) PLANCON **Part K**, Project Refinancing, is used if a reimbursable bond issue is refunded, refinanced or restructured. These documents were prepared by RBC Capital Markets.

The administration recommended that the Board of School Directors approve for submission the included PLANCON Part H for the Newville Elementary Renovation and Addition project and PLANCON Part K for the GO Bonds, Series 2010A used to refund the 2005 bonds.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

N. 2011 Bond Refinancing PLANCON K Approval

(ACTION ITEM)

In August of 2011 the District completed a refinancing of the 2006 Bonds used in a partial refinancing of the original 2001 bonds for the HS project. As with the Newville Project, we must notify PDE of the refinancing using PLANCON K. These forms were prepared by RBC Capital Markets and reflect the Bond Counsel's work in bond settlement.

The administration recommended the Board of School Directors approve for submission the PLANCON Part K for GO Bonds, Series of 2011 as included with the agenda.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

(INFORMATION ITEM)

O. Updated Homeschooling/Home Education and Curricular/Extracurricular Home Education Students Policies

Mr. Kevin Roberts submitted an updated Home Schooling/Home Education and Curricular/Extracurricular Home Education Students Policies.

The updated Home Schooling/Home Education and Curricular/Extracurricular Home Education Students Policies are included with the agenda. The updated policies will be an Action Item on the September 6, 2011 School Board Agenda.

In response to a question from Director Barrick, Mr. Fry indicated that the student policy updates align with changes in State law in the past two years.

P. Proposed Job Descriptions

(INFORMATION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, has developed the job description listed below. A copy of the job description was included with the agenda.

Director of Special Services

After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the job description for Board approval at the September 6, 2011 Board meeting.

In response to a question from Director Barrick, Mr. Fry indicated that this proposed job description reflects the broad scope of responsibilities assigned to the Director of Special Services.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

Q. Tenure Status

(INFORMATION ITEM)

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

Mrs. Stephanie Weller	Special Education Teacher at Oak Flat Elementary School
Ms. Sarah Roller	Life Skills Teacher at the Middle School
Mr. Matthew Tiffany	Band Director at the Middle School
Mr. Keith Lavala	Seventh Grade Reading/English Teacher at the Middle School
Mrs. Shirley Truesdell	Sixth Grade Math Teacher at the Middle School
Mr. Matthew Brinkman	Technology Education Teacher at the Middle School

Additional information regarding the professional employees has been prepared by Mrs. Stacey Kimble, Oak Flat Elementary School Principal, and Dr. Linda Wilson, Middle School Principal and included with the agenda.

R. Updated Year-to-Date Summaries/Taxes and General Fund **(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

S. Update on NV Project

(INFORMATION ITEM)

Attached are meeting minutes from a July 21, 2011 meeting between Big Spring, eciConstruction, and McKissick Associates. Mr. Barrick attended the first part of the meeting to represent the Board. A subsequent meeting is scheduled for July 28, 2011 to review mortar issues. No action is required at this time.

Mr. Kerr reported that the tests on the mortar at Newville Elementary School have not yet been received, and Mr. McKissick recommends withholding payment to eciConstruction until satisfactory mortar test results are received.

In response to a question from Director Barrick, Mr. Fry indicated that the grass growth at Newville Elementary School has not improved after the recent rainfall. Mr. Fry added that the landscaping contractor is aware the area would require reseeding in the fall.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XIII. NEW BUSINESS (Continued)

T. Voting Delegates to the October 2011 PSBA School Leadership Conference

The Pennsylvania School Boards Association requests that the Board of School Directors for each PSBA-member school district notify PSBA of the names of each school district's voting delegates for the October 2011 School Leadership Conference's Legislative Policy Committee meeting.

The administration recommended that the Board of School Directors designate those Board members who will serve as Big Spring's voting delegates to the October 2011 School Leadership Conference's Legislative Policy Committee meeting.

Motion by Swanson, seconded by Norris to appoint Director Barrick and Director Gutshall to serve as Big Spring's voting delegates at the October 2011 School Leadership Conference's Legislative Policy Committee meeting. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

Mr. Fry added that he would attend the meeting as a nonvoting participant.

XIV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mrs. Lopp

No meeting was conducted, and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

Please refer to this evening's Buildings and Property Committee meeting minutes.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XV. COMMITTEE REPORTS (Continued)

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

President Wolf reported that the home of CAIU board member was picketed by staff members from the CAIU who were protesting what they deem a lack of progress in contract negotiations.

H. Tax Collection Committee (TCC) – Mr. Wolf

President Wolf reported that the TCC Finance Committee met last week. Budget approval is slated for October. There has been little change to the proposed budget. Discussions continue regarding the possibility of closing the office in the eastern part of the county and moving to a location west of the Cumberland Valley campus, offering better access to Routes 81 and 11. Consideration is being given to the use of an office in the County facility on Allen Road during the two to three weeks on either side of tax season.

XVI. SUPERINTENDENT'S REPORT

A. 2011-2012 School Year

Superintendent Fry indicated that August 24, 2011, is the first day back to work for staff. Breakfast will be served at 8:00 a.m. Board members are invited to attend the opening day from 8:00 to approximately 11:30.

B. Pennsylvania House Education Committee

Mr. Fry indicated that he would offer six pages of testimony regarding charter schools and school choice in front of the Pennsylvania House Education Committee on Thursday, August 18, 2011.

C. District Technology

Mr. Fry indicated that a technology presentation would be offered at the Tuesday, September 6, 2011 Board meeting. A presentation on Big Spring School District achievement on standardized testing is slated for September 19, 2011.

Big Spring School Board Meeting Minutes ~ Monday, August 15, 2011

XVII. BUSINESS FROM THE FLOOR

Happy Labor Day!

Director Barrick wished everyone a happy Labor Day and encouraged everyone to drive safely in light of the fact that buses would be traveling the roads soon.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Lopp, seconded by Norris to adjourn. Roll call vote: Voting Yes: Gutshall, Norris, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:20 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Tuesday, September 6, 2011